

## MAASE Monitors CoP

10-89-2013

1. Introductions- (on the phone) Dawn Weeks Berrian, Sandy Uusitalo, Copper Country ISD, Jeanne Eilers Huron ISD, Deborah Hester-Washington, Washtenaw ISD (new monitor)
2. MAASE wiki- Monitors wiki needs updates; we need volunteers to help Michelle to update the MAASE Monitor wiki, Frances volunteered to help Michelle.
3. Monitors Conference-Connie contact MAASE President about the possibility of having the Monitors Conference off site.
4. MAT Report-Cancelled for September. Region 2 needs a new Rep for MAT
5. State Complaints- Monitors group concerns: MDE-OSE overturns complaint investigation team's decisions, corrective action plans done by one person at the dept., corrective action plans are coming late... lack of communication from the dept; allegations are being left out, appears to be a two tier system. Monitors would like the issues to be taken to the MAT meeting as a concern and ask for clarification.
6. Recommendations for Regional/Committee Workgroups; Identify current needs-Child Find and FAPE cheat sheet, chart format; Non-Public Service Plan cheat sheet; REED Mike suggests we create documents together and make it individual to your districts. Sheri-podcasts, can take attendance, you don't have to go to the district, participants can ask questions, and suffice for PD. Steve Young suggests we have a way to update these PD as things change. Steve, Tori, and Tim, will work on ppt and scenarios for Child Find. Nonpublic Service Plans-Mike, Sheri, Fran, Ann and Cheryl will work on this topic. Determination Letters-Monitors need to research why and how the data looks the way it does; would like a checklist of what, when and where the data came from: Ann to take to the Data Advisory Committee. Susan Leibitreau said the MDE Fall Forum will address this issue.
7. Oakland TA products-some revisions to Oakland's site. Monitors suggested Oakland bring TA products to us via projector at our next meeting. Mike will get a projector.
8. Susan L. and Lisa Wascaz-B-12 transition in MSDS- no validation activity this year. All ISD's will be impacted, all public school responsible. IEP dates and referral dates are missing. 4442 missing records across the state. (400 are correct for the state) Districts will be issued a corrective action plans in the December workbook. To prevent all the CAPS, OSE- is developing a time validation for records, 1-2 weeks for task completion; OSE will provide a validation activity. ISD monitors will work with locals to correct the data. One time window to clean this up. Should be able to do this activity from your office. Can be done electronically. Information will be distributed electronically for those who are not here. Files will be sent to the Monitors 1-2 weeks from today. This information is going to the Monitors only. Special Ed Directors will be notified as well.

Only UIC's will be available. The UCI's will be separated by local districts. This is an optional activity not required...if you do it, you will avoid CAPs. Excel files will be coming from Lisa Wascaz in 1-2 weeks. Please feel free to contact Lisa with questions.

B-IEP Validation Activities- due December 1<sup>st</sup>- Data CAP verification-CIMS is looking at CAPs, B-13's look like they have been completed and submitted. CoP webinar-Tim from Region 3, provided a document with suggestions for CoP calls; please review entire document and send to Tim. Susan said this is timely. Feedback will be sent to OSE. Tim to send to Mike and he will send to the listserv. Get your recommendations to Tim by next week.

There was a concern that some Monitors couldn't access the registration for the MDE Fall Forum despite the registration deadline of October 14, 2013. Connie Cullip will contact Sheryl Diamond about this concern.

No time for Regional Reports or Roundtable.

Respectfully submitted,

Connie Cullip